

Bylaws of the Union County Democrats

ARTICLE I – Name and Purpose

The name of this organization shall be the Union County Democratic Central Committee hereinafter referred to as the Central Committee. The objective of the Central Committee is to:

- Sec. 1. Elect Democratic candidates and to promote the interests of the Democratic Party within the State of Oregon and the Nation.
- Sec. 2. Organize Democrats in Union County.
- Sec. 3. Represent Democrats at the Congressional District and State Central Committees.
- Sec. 4. Consider whether to adopt a Union County Democratic platform.

ARTICLE II – Authority

The precinct committee people of the county shall constitute the Union County Democratic Central Committee. The Central Committee shall have all powers, consistent with the Oregon Revised Statutes Chapter 248, to manage its affairs and transact its business. The Central Committee shall be the governing body of the Union County Democratic Party.

ARTICLE III – Policies

The Central Committee shall ensure the widest and fairest representation of its members in its organization and activities.

- Sec. 1. All meetings shall be open to the public. Discrimination in the conduct of Party affairs on the basis of sex, race, age, religion, ethnic identity, economic status, sexual orientation or disability is prohibited.
- Sec. 2. The Central Committee shall not, during a Primary Election, campaign for, endorse or provide funds for any one Democratic candidate in preference to another Democratic Candidate.

ARTICLE IV – Membership and Duties of Central Committee Members

The Membership of the Central Committee shall consist of precinct committee people duly elected or appointed and certified by the Union County Clerk.

- Sec. 1. The Membership of the Central Committee shall consist of one

precinct committee person of each sex for each 500 registered voters, or major fraction thereof, who are registered in the same precinct where the committee person is a resident. A committee person may reside in another Union County precinct adjacent to the precinct that they are chosen, elected or appointed to represent.

Sec. 2. The term of office of an elected precinct committee person is from the 24th day after the date of the primary election until the 24th day after the date of the next following primary election. The term of office of an appointed precinct committee person is from the date of the county clerk certification of the appointment until the 24th day after the date of the next primary election.

Sec. 3. No person appointed shall be entitled to vote as a precinct committee person until that person's eligibility is verified by the County Clerk.

Sec. 4. The Central Committee will grant participation and voting privileges to Democratic office holders and Democratic primary election winners who reside in the County.

Sec. 5. The Central Committee will:

- A. Elect the officers of the Central Committee.
- B. Fill vacancies in the County Party offices.
- C. Fill vacancies created by the death or resignation of nominees to County or Legislative office.
- D. Approve the budget of the Central Committee.
- E. Approve actions of the Executive Committee.
- F. Pass substantive resolutions.
- G. Transact other business not inconsistent with the law, the State Central Committee, or these bylaws.

ARTICLE V – Reorganization Meeting and Central Committee Officer/Delegate Elections

The Central Committee will be organized as required by state law and the Bylaws of the Democratic Party of Oregon.

Sec. 1. The Central Committee must hold an organizational meeting no less frequently than every twenty-five (25) months.

Sec. 2. The retiring Chair of the Central Committee, or the State Chair if necessary, will prepare a written notice for the organizational meeting and file a copy of this notice with the County Clerk not later than the 40th day before the date of the Organizational meeting. Further, the retiring Chair will mail a copy of the meeting notice, not later than the 10th day before

each organizing meeting to each county central committee member.

- Sec. 3. The retiring officers of the Central Committee shall make available to the newly elected Central Committee officers all property, records and funds owned or controlled by the retiring Central Committee officers at the conclusion of the organization meeting.
- Sec. 4. The officers of the Central Committee shall be a Chair, Vice Chair, Secretary and Treasurer and other officers the Central Committee considers necessary.
- Sec. 5. The elected Central Committee members (appointed PCPs will not vote) shall elect the above officers and shall also elect delegates and alternates to the State Central Committee, and delegates and alternates to the Congressional District Committee. The number of delegates elected shall be based on a formula provided under state law, and shall consist of an equal number of men and women. Remaining alternates shall be elected in rank order of replacement preference with each successive two alternates consisting of one man and one woman. The persons elected to these positions need not be elected members of the Central Committee.
- Sec. 6. The newly elected Chair shall, within 48 hours, send a list of the newly elected officers to the County Clerk and to the Chair of the State Central Committee, and to such other officials as might be required by law.
- Sec. 7. No person other an elected or appointed committee person may vote in an election to fill a subsequent vacancy in any Central Committee office.
- Sec. 8. The election of Central Committee officers shall be by secret ballot except where there is only one candidate for an office. The election for only one candidate may be by voice vote.
- Sec. 9. A quorum for the Central Committee meetings shall be 30 percent of the members.
- Sec. 10. A majority of those Central Committee members present shall be sufficient to elect and to fill vacancies.

ARTICLE VI – Resignation, Ineligibility, Recall of Precinct Committee Person

- Sec. 1. A precinct committee person may resign from the office by filing a written notification of resignation to the Chair or County Clerk. The Chair shall immediately notify the County Clerk of the resignation.
- Sec. 2. A committee person appointed by the Central Committee to fill a vacancy shall serve at the pleasure of the Central Committee, and be removed at

any time by a majority vote of the Central Committee members present at a regular meeting.

- Sec. 3. A precinct committee person is ineligible if they cease to be a resident of the precinct in which they resided when elected or a precinct adjoining that precinct within the same county, change political parties, or support a Republican candidate.

ARTICLE VII – Duties of Officers and Central Committee Delegates

Sec. 1. The CHAIR of the Central Committee shall:

- A. Be the principal spokesperson of the Democratic Party of Union County.
- B. Preside at all meetings of the Central Committee and its Executive Committee.
- C. Organize the program and agenda for each meeting of the Central Committee.
- D. Appoint the chairs of all committees.
- E. Sign checks drawn on Central Committee accounts.
- F. Serve as an automatic delegate to the State Central Committee.
- G. Serve as an ex-officio member of all committees.
- H. Make pro tem appointments for absent officers during meetings.
- I. Perform such duties assigned by the Central Committee or the Executive Committee.

Sec. 2. The VICE CHAIR shall:

- A. In the absence or incapacity of the Chair, perform the duties of the Chair.
- B. Serve as a delegate or alternate to the State Central Committee.
- C. Perform such other duties as the Central Committee or its Executive Committee may assign.

Sec. 3. SECRETARY. The SECRETARY shall:

- A. Record the minutes, and maintain a permanent record, of all meetings of the Central Committee and its Executive Committee.
- B. Provide printed copies of minutes kept for each Central and Executive Committee meeting to its membership at its next meeting.
- C. Give notice of all meetings in accordance with Oregon Law.
- D. Keep a roster of all precinct committee persons.
- E. Notify the County Clerk of the election of appointment of all precinct committee persons in accordance with Oregon law.

- F. Perform such duties assigned by the Central Committee or the Executive Committee.

Sec. 4. The TREASURER shall:

- A. Be custodian of all Central Committee funds.
- B. Maintain accurate Central Committee financial records.
- C. Present a written financial report at each regular meeting and attach a copy of said report to the minutes presented at that meeting.
- D. Sign checks drawn on Central Committee accounts.
- E. Serve as a member of any committee on Finance.
- F. Prepare and submit an annual written report for each fiscal year not later than thirty (30) days after the close of the fiscal year.
- G. Prepare and file all reports required by Oregon election law.
- H. Perform such duties assigned by the Central Committee or the Executive Committee.

Sec. 5. DELEGATES and ALTERNATES shall:

- A. Attend meetings of the Committee to which they have been elected.
- B. Inform the Chair whenever unable to attend a meeting of the Committee to which the member was elected in time to notify the next alternate delegate.
- C. The Congressional Committee persons and State Central Committee delegates shall perform such duties as prescribed by Oregon law and shall serve as members of the Central Committee Executive Committee.

ARTICLE VIII – Meetings

Sec. 1. The Central Committee shall hold at least one regular meeting each month unless provided for by the Executive Committee. Each committee person shall be notified of each meeting by email, telephone or mail.

Sec. 2. Special meetings may be called by the Chair, by a majority of the vote of the Executive Committee, or by written request of 30 percent of the members of the Central Committee.

Sec. 3. A meeting may be dispensed with by a majority vote of those present at a regular Central Committee meeting.

Sec. 4. Proxies are not permitted at any time.

Sec. 5. A quorum for the Central Committee Monthly meetings shall be 30 percent of the members.

ARTICLE IX – Executive Committee

- Sec. 1. The Executive Committee shall consist of the Chair, the Vice Chair, the Secretary and the Treasurer.
- Sec. 2. The Executive Committee shall have the power to act in emergency between meetings of the Central Committee, and to transact such business as may be needed, subject to approval by the Central Committee at a regular meeting.
- Sec. 3. The Executive Committee shall meet at the call of the Chair or upon written request of two (2) other members of the Executive Committee.
- Sec. 4. Two (2) members shall constitute a quorum for the transaction of business of the Executive Committee.
- Sec. 5. The persons selected as the Executive Committee need not be members of the Central Committee.

ARTICLE X – Committees

From time to time, as needed and with the approval of the Central Committee at a regular meeting, the Chair may appoint a committee or committees for a specific purpose and the Chair shall appoint the chair of each such committee.

- Sec. 1. The Executive Committee shall consist of the Chair, the Vice Chair, the Secretary and the Treasurer.
- Sec. 2. Committees:
- A. The Central Committee shall form committees when it deems appropriate.

ARTICLE XI – Fiscal Year

The fiscal year for the Central Committee shall close as of the 30th day of June unless otherwise determined by the Executive Committee.

ARTICLE XII – Parliamentary Authority

Unless otherwise provided in these Bylaws or Oregon law, the rules of procedure contained in Robert's Rules of Oregon – Newly Revised shall govern.

ARTICLE XIII – Amendments

The Bylaws may be amended at any regular meeting of the Central Committee by a two-thirds vote of those committee members present provided that a copy of the proposed amendment(s) together with the portion of the Bylaws to be changed has been provided via email, mail or delivery to each member of the Central Committee not less than six (6) days prior to the meeting.